# Curriculum vitae

## Personal details

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# Personal profile

Customer-orientated Post Person with 3 years of experience in logistics and postal services. Organised and physically fit individual with a proven track record of consistently meeting and exceeding customer expectations. Skilled in stock-taking and promoting eco-friendly packaging practices. Hold a full UK manual driving licence with a clean record. Adept at maintaining a safe work environment, inspecting and moving goods efficiently, complying with safety standards, and using warehouse management systems.

# Work experience

## Postperson, Royal Mail Group (Part-time), Bristol, UK, 2021-2022

Deliver mail and parcels promptly and accurately to residents and businesses in the designated area. Provide excellent customer service, ensuring satisfaction and representing Royal Mail positively. Drive company vehicles responsibly, adhering to safety guidelines and maintaining cleanliness.

- · Achieved a record of zero late deliveries, showcasing a commitment to timely and accurate service.
- Received positive feedback from customers for friendly and helpful interactions during deliveries.
- Adapted quickly to seasonal fluctuations in workload, contributing to the efficient functioning of the delivery service.

#### Delivery Driver, Amazon, Bristol, UK, 2020-2021

Responsibly delivered Amazon packages to homes and businesses within the assigned area, ensuring timely and accurate service. Prioritized excellent customer interactions and upheld a positive representation of Amazon during each delivery. Operated company vehicles safely, following all safety protocols and maintaining vehicle cleanliness.

- Consistently met and exceeded delivery targets, achieving a remarkable record of zero late deliveries.
- Received positive customer feedback during deliveries, contributing to a satisfaction rate of 95%.
- Successfully adapted to seasonal fluctuations in workload, optimising route planning and resource utilisation during peak demand.

#### **Skills**

Customer Service, Route Planning, Vehicle Operation, Time Management, Driving and Navigation, Community Engagement, Physical Fitness, Safety Compliance, Inventory Management, Order Picking and Packing.

#### Education

Supply Chain Warehouse Operative, Institute for Apprenticeships and Technical Education, UK, 2023

GCSEs, Bristol High School, 2014

• Mathematics: B, English Language: B, Geography: B