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Samantha Williams

Personal profile

Motivated and dedicated civil service professional with 5+ years of proven track record of effectively implementing government policies and driving positive outcomes. Strong analytical and problem-solving skills, coupled with excellent communication abilities. Committed to upholding the principles of public service and contributing to the betterment of society.

Education

Master of Public Administration (MPA)
London School of Economics and Political Science, 2018

Bachelor of Arts (BA) in Political Science
University of Manchester, 2016

Work experience

Senior Policy Advisor

2020 - Present

Transport and Infrastructure Directorate
London

Led a 10+ team of policy analysts in developing evidence-based recommendations to drive policy decisions. Collaborated with cross-functional teams to formulate, implement, and monitor policies. Conducted thorough research, analysed data trends, and presented findings to other senior team members.

- *Successfully coordinated stakeholder consultations and public engagement initiatives, gathering diverse perspectives.*
- *Mentored junior staff members, facilitating their professional growth and skill development.*

Policy Analyst

2018 - 2020

Transport and Infrastructure Directorate
London

Contributed to the analysis and review of existing policies, identifying areas for improvement and adjustment. Prepared concise policy briefs, reports, and presentations for senior management and external stakeholders. Collaborated with legal advisors to ensure policy proposals adhered to relevant laws and regulations.

- *Promoted to Senior Policy Analyst within two years.*
- *Enhanced the effectiveness of existing policies but also showcased the capacity to streamline complex policy information for decision-makers.*

Skills

- Policy Analysis and Development
- Data Analysis and Interpretation
- Project Management
- Stakeholder Engagement
- Legislative Compliance
- Communication and Negotiation
- Public Administration